

Shimpling Parish Council

Agenda for Parish Council Meeting

Monday 12th July 2021 at 7:30pm

You are invited to attend a meeting of Shimpling Parish Council at 7:30pm at Shimpling Village Hall on Monday 12th July 2021

Members are summoned to this meeting. Press and Public are invited to attend.[2](#)

The Council, members of the public and the press may record, film, photograph or broadcast the meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed in such a way should advise the Clerk who will instruct that they are not included in the recordings.

Anyone (including Councillors) wishing to record, film, photograph or broadcast the proceedings is expected to make their intentions known to the Clerk before the start of the meeting so that the Clerk can determine whether there is anyone who does not wish to be filmed etc in such a way in accordance with the above provision.

Members are summoned to attend the Meeting above to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

1	Absence	To receive and accept any apologies for absence	1 min
2	Declaration of Members' Interest(s):	<ul style="list-style-type: none">• To receive disclosure of pecuniary and non-pecuniary interest(s) including gifts of hospitality in excess of £25• To consider requests for dispensation for the agenda item(s) under discussion	2 mins
3	Public Participation Session	<i>This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (5 minutes per person) unless extended with the prior permission of the Chair. Members of the public are reminded that the Council may not by law discuss or make any decisions on any matter which is not included on the present agenda. Issues outside the scope of the current agenda may be raised with the Council and where appropriate, it can be considered for the agenda of a future meeting. Whilst the Chair and Clerk prepare the meeting agendas together, the Clerk has the final discretion in law as to what is contained on the agenda for a meeting.</i>	15 mins
4	Minutes of Meeting	To Approve the minutes of Annual Parish Council meeting (AGM) held on Wednesday 5 th May 2021.	2 mins
5	Chair's Report	To receive a report from the Chair of the Parish Council	5 mins
6	District Councillors Report	To receive the District Councillors report	5 mins
7	County Councillors Report	To receive the County Councillors report	5 mins

8	Crime Report	To receive an update on crime issues	5 mins
9	Village Hall	a) To receive an update from representatives on the Village Hall Committee b) To inform the PC that we paid business rates of £14.05 c) To discuss whether to now move forward with installing Wifi in the Village Hall	10 mins
10	Responsible Finance Officers Report	a. The PC have received a further £8,000 in Covid Grant funding (on 5 th May 21). b. To note the Zoom Subscription invoice has altered from what was reported at the last meeting from £59.95 to £71.94. To ask members to approve taking this amount from the Covid Grant Fund. c. To receive and approve bi-monthly Financial Report and Cashbook statements and all related documents, to approve the bank reconciliation(s) and bank statements to date d. To acknowledge payments made outside meeting: <ul style="list-style-type: none"> • Zoom Subscription £71.94 (LGA 1972, s.111) • SALC Audit Fee £292.80 (LGA 1972, s.111) • L.Rooke – Phone Door and Village Sign £160.00 (LGA 1972, s.111) • Babergh Litter & Dog Bin Emptying £96.74 (Litter Act 1983, ss. 5-6) • SALC Elearning Intro to Planning £16.80 (LGA 1972, s.111) • Babergh – VH Business Rates £14.05 (LGA 1972, s. 133) e. Payments needing approval: <ul style="list-style-type: none"> • Clerk's Net salary after Tax (N. Byford) £389.92 • HMRC Tax payment (N. Byford) £97.60 LGA 1972 s. 111 (ancillary Powers) • Lark Valley Willow – Grass Cutting £774.00 (Open Spaces Act 1906 ss. 9-10) • SALC Training (Managing Performance) £30.00 (LGA 1972, s.111) • Earthworks – Footpath 7 works £6042.00 (Public Health Act 1985 s. 164) f. To agree whether to take the extra cost on SALC internal audit of £54 (it was £244 rather than £190) out of the Covid grant fund.	10 mins
11	Audit	a) To review/agree the Audit Action Plan 2021 and sign off as addressed and closed.	5 mins
12	Clerks Report	Summary of progress: To consider Clerks report, timesheet and approve payment	2 mins

13	Footpaths	<ul style="list-style-type: none"> a. To receive an update on Footpath.7 b. To consider the quotation of £592+VAT to add guttering to the overhanging buildings beside Footpath 7. c. Discuss suggestion to name Footpath 7. d. To receive an update regarding the addition of a step for the Footpath opposite The Bush. 	5 mins
14	Recycling	<ul style="list-style-type: none"> a. To receive an update regarding potential improvements to recycling bank area 	5 mins
15	Planning	<p>Planning Decisions:</p> <ul style="list-style-type: none"> a) DC/21/01797 - Primrose Cottage, The Street, Shimpling, Bury St Edmunds, Suffolk, IP29 4HS - Listed Building Consent - Erection of single storey rear extension (following the demolition of existing extension) - Granted b) DC/21/01796 - Primrose Cottage, The Street, Shimpling, Buy St Edmunds, Suffolk, IP29 4HS - Householder application - Erection of single storey rear extension (following the demolition of existing extension) - Granted c) DC/21/01886 - Giffords Hall Hartest Hill Shimpling Suffolk IP29 4EX - Application to determine if Prior Approval is required for a Proposed. Change of Use from Offices (B1a) to Dwellinghouses (C3) Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Class 3, Part O - Change of Use to Holiday Let – Refused d) DC/21/02336 - Land South Of The Street The Street Shimpling IP29 4HS - Discharge of Conditions Application for DC/18/04254 - Condition 13 (Agreement of Materials) – Granted e) DC/21/02438 - Home Farm, Chadacre, Shimpling, Suffolk IP29 4JD - Application to determine if Prior Approval is required for a proposed Erection, Extension or Alteration of a Building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 - Erection of agricultural storage building(following demolition of existing building) – Decided Formal Approval Not Required <p>Planning Applications:</p> <ul style="list-style-type: none"> f) DC/21/03538 - Home Farm Chadacre Shimpling Suffolk IP29 4JD - Full Planning Application - Construction of new bulk grain store building with associated bulk lpg tanks, erection of an extension to existing open Dutch barn, construction of drainage swale/lagoon and infill of existing cut with excavated materials. (following demolition of existing workshop, redundant livestock area associated with old diary and bulk grain store building) 	10 mins
16	The Bush	To receive an update regarding The Bush Public House	5 mins

17	COVID Emergency Fund	a) To consider paying the utility bills for the Village Hall from October 2020 to May 2021. b) To receive and agree any applications from the Emergencies Fund: <ul style="list-style-type: none"> • Village Hall have submitted some invoices: • Water bill £62.85 • Electric bill £316.23 • Cleaning £20 	5 mins
18	Quiet Lanes	To receive an update on the Quiet Lane application for Gents Lane	5 mins
19	Old Rectory Lane	To discuss concerns over the lane and the possibility of applying for Quiet Lane status	5 mins
20	The Coal House	To discuss concerns regarding The Coal House	5 mins
21	Stone Cottage	To discuss concerns over the Garage being lived in.	5 mins
22	Halifax Trust	To confirm the appointment of Stuart Palmer as the new Halifax Trustee	2 mins
23	Correspondence received	None received, other that regarding Land South of the Street (discussed earlier).	2 mins
24	Urgent items to be brought to the attention of the Council	To consider any items not already within the agenda, or any items received after publication of the Agenda and before the date of meeting. <i>Please note: The Parish Council are unable to make any formal recommendations or decisions, or to approve any expenditure on items raised under this item, unless failure to do so could result in placing persons or property at risk of injury or damage. In such circumstances they me exercise emergency powers to conclude a recommendation and action.</i>	5 mins
			Total 126 mins

Natasha Byford
 Clerk to Shimpling Parish Council
shimplingpc@gmail.com
 07940 223200

Filming

The Council, members of the public and the press may record, film, photograph or broadcast the meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed in such a way should advise the Clerk who will instruct that they are not included in the recordings.

Anyone (including Councillors) wishing to record, film, photograph or broadcast the proceedings is expected to make their intentions known to the Clerk before the start of the meeting so that the Clerk can determine whether there is anyone who does not wish to be filmed etc in such a way in accordance with the above provision. Live Commentary may not be permitted if it is disruptive.

Please note that this meeting could be recorded for the purpose of creating accurate minutes. If recorded, the recording will be destroyed after the meeting minutes have been approved in the following meeting.

Commonly used Acronyms

Acronym	Meaning
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
BDC	Babergh District Council
CAS	Community Association Suffolk
PC	Parish Council
PCSO	Police Community Support Officer
GDPR	General Data Protection Regulations
SID	Speed Indication Display
LPA	Local Planning Authority (BDC)
LGA	Local Government Act