

## Shimpling Parish Council

### Agenda for Parish Council Meeting

Monday 13<sup>th</sup> November 2023 at 7:00pm

You are invited to attend a meeting of Shimpling Parish Council at 7:00pm at Shimpling Village Hall on Monday 13<sup>th</sup> November 2023

Members are summoned to this meeting. Press and Public are invited to attend.[2](#)

*The Council, members of the public and the press may record, film, photograph or broadcast the meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed in such a way should advise the Clerk who will instruct that they are not included in the recordings.*

*Anyone (including Councillors) wishing to record, film, photograph or broadcast the proceedings is expected to make their intentions known to the Clerk before the start of the meeting so that the Clerk can determine whether there is anyone who does not wish to be filmed etc in such a way in accordance with the above provision.*

Members are summoned to attend the Meeting above to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

1	<b>Absence</b>	To receive and accept any apologies for absence	1 min
2	<b>Declaration of Members' Interest(s):</b>	<ul style="list-style-type: none"><li>• To receive disclosure of pecuniary and non-pecuniary interest(s) including gifts of hospitality in excess of £25</li><li>• To consider requests for dispensation for the agenda item(s) under discussion</li></ul>	2 mins
3	<b>Public Participation Session</b>	<i>This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (5 minutes per person) unless extended with the prior permission of the Chair. Members of the public are reminded that the Council may not by law discuss or make any decisions on any matter which is not included on the present agenda. Issues outside the scope of the current agenda may be raised with the Council and where appropriate, it can be considered for the agenda of a future meeting. Whilst the Chair and Clerk prepare the meeting agendas together, the Clerk has the final discretion in law as to what is contained on the agenda for a meeting.</i>	15 mins
4	<b>Minutes Meeting</b>	<b>of</b> To Approve the minutes of the Parish Council meeting held on Monday 18 <sup>th</sup> September 2023	2 mins
5	<b>Chair's Report</b>	To receive a report from the Chair of the Parish Council	5 mins
6	<b>District Councillors Report</b>	To receive the District Councillors report	5 mins
7	<b>County Councillors Report</b>	To receive the County Councillors report	5 mins

8	<b>Crime Report</b>	To receive an update on crime issues	5 mins
9	<b>Village Hall</b>	a) To receive an update from representatives on the Village Hall Committee b) To receive updates for the new patio doors c) To receive an update on solar panels d) To receive an update on the VH Fire alarm e) To discuss the funding between the PC and VHC	10 mins
10	<b>Responsible Finance Officers Report</b>	a. To receive and approve bi-monthly Financial Report and Cashbook statements and all related documents, to approve the bank reconciliation(s) and bank statements to date  b. To acknowledge payments made outside meeting: <ul style="list-style-type: none"> <li>• <b>Zen Internet (16 Sept-15 Oct)</b> <b>£38.99</b> (LGA 1972, s.111)</li> <li>• <b>Zen Internet (16 Aug-15 Sept)</b> <b>£38.99</b> (LGA 1972, s.111)</li> <li>• <b>Lark Valley Grass Cutting</b> <b>£1,509.60</b> (Open Spaces Act 1906, ss.9-10)</li> <li>• <b>Replacement Key for SID</b> <b>£5.90</b> (Highways Act 1980, s.274A)</li> <li>• <b>Replacement Key for second SID</b> <b>£5.90</b> (Highways Act 1980, s.274A)</li> <li>• <b>SALC Payroll</b> <b>£27.00</b> (LGA 1972, s.111)</li> <li>• <b>CAS Website Hosting</b> <b>£60.00</b> (LGA 1972, s.142)</li> <li>• <b>BCW Office – 30mph sign</b> <b>£52.42</b> (RT Regulation Act 1984, s.72(1))</li> <li>• <b>Ace Fire Service of Fire Alarm</b> <b>£186.00</b> (LGA 1972, s.133)</li> <li>• <b>B W Cann – Playground Fencing</b> <b>£895.00</b> (Open Spaces Act 1906, ss.9-10)</li> </ul> c. Payments needing approval: <ul style="list-style-type: none"> <li>• <b>Clerk's Net salary after Tax</b> <b>£661.56</b></li> <li>• <b>HMRC Tax payment</b> <b>£165.40</b></li> <li>• <b>Clerk's expenses (Fuel)</b> <b>£62.55</b> LGA 1972 s. 111 (ancillary Powers)</li> </ul> d. The Council have received money from bank interest £25.09 and £23.14. We have also received our VAT return of £2,152.55. We received recycling credit of £166.51. We received the Neighbourhood Grant for £9,746.00. We have received £52.42 for the new 30mph sign from Cllr Kemps budget.	10 mins
11	<b>Clerks Report</b>	Summary of progress: To consider Clerks report, timesheet and approve payment To note Clerk pay increase figures. To note NALC pay award.	5 mins

<b>12</b>	<b>Budget</b>	<ul style="list-style-type: none"> <li>a. To receive a report from the Budget Setting Working Group and to resolve to set the Parish Council Budget for 2024/25</li> <li>b. To set a Precept to provide income to cover the budget set by the PC for 2024/25</li> </ul>	10 mins
<b>13</b>	<b>Newsletter</b>	<ul style="list-style-type: none"> <li>a. To discuss advertising and agree fees for advertising in the Village Magazine</li> <li>b. To discuss page caps for groups in the magazine</li> </ul>	10 mins
<b>14</b>	<b>Neighbourhood Plan</b>	To receive an update regarding the Shimpling Neighbourhood Plan promotion event	5 mins
<b>15</b>	<b>Playground</b>	<ul style="list-style-type: none"> <li>a) To receive update on playground fence remedials</li> <li>b) To receive an update regarding vandalism in the playground</li> <li>c) To discuss purchasing a pressure washer for the PC</li> </ul>	5 mins
<b>16</b>	<b>Signage</b>	To receive quotes for putting up the 30mph sign	5 mins
<b>17</b>	<b>Planning</b>	<p>Planning Decisions:</p> <ul style="list-style-type: none"> <li>a. AP/22/00010 Land Opposite To Stone Cottages, Bury Road, Shimpling, Suffolk - Appeal - Application for a Lawful Development Certificate for an Existing Use or Operation or activity including those in breach of a planning condition. Town and Country Planning Act 1990: Section 191 as amended by section 10 of the Planning and Compensation Act 1991. Town and Country Planning (General Management Procedure) (England) Order 2015 - Conversion and use of former second world war building as a dwellinghouse – Appeal Dismissed</li> <li>b. DC/22/06142 - The Hermitage, Bury Road, Shimpling, IP30 0JL - Planning Application. Erection of stables and two-storey outbuilding. Refurbishment of existing outbuilding. Stationing of temporary outbuilding for storage. Additional detail as per Design Access and Heritage Statement – Granted</li> <li>c. DC/22/06143 - The Hermitage, Bury Road, Shimpling, IP30 0JL - Application for Listed Building Consent - Erection of stables and two-storey outbuilding. Refurbishment of existing outbuilding. Stationing of temporary outbuilding for storage. Additional detail as per Design Access and Heritage Statement. – Granted</li> <li>d. DC/23/00944 - Cherry Trees, Old Rectory Lane, Shimpling, Bury St Edmunds Suffolk IP29 4HG - Householder Application - Conversion of garage to additional living accommodation; Raising pitch of roof and gable extensions including construction of rear dormer extension in conjunction loft conversion – Granted</li> <li>e. DC/23/02104 - Giffords Hall, Hartest Hill, Shimpling, Bury St Edmunds Suffolk IP29 4EX - Listed Building Consent - Conversion of existing garage to ancillary accommodation,</li> </ul>	5 mins

replacement roof and new glazed frames to existing conservatory, and internal alterations – Granted

- f. DC/23/02103 - Giffords Hall, Hartest Hill, Shimpling, Bury St Edmunds Suffolk IP29 4EX - Householder Application - Conversion of existing garage to ancillary accommodation, replacement roof and new glazed frames to existing conservatory (amended scheme to DC/22/00672) – Granted
- g. DC/23/02958 - Laburinthos Cottage, Bury Road, Shimpling (part In The Parish Of Alpheton), Bury St Edmunds Suffolk IP30 0JJ - Full Planning Application - Erection of detached annex for family members (following demolition of outbuilding/s)(re-submission of withdrawn application DC/23/00095) – Granted
- h. DC/23/03602 Cromwell House, The Street, Shimpling, Bury St Edmunds Suffolk IP29 4HS - Discharge of Conditions Application for DC/22/05901 -Condition 3 (Materials) - ACTION REQUIRED IN ACCORDANCE WITH A SPECIFIC TIMETABLE – MATERIALS
- i. DC/23/04046 2 West View Gents Lane Shimpling Bury St Edmunds Suffolk IP29 4HP - Application for a Lawful Development Certificate for a Proposed Use or Development Town and Country Planning Act 1990 (as amended) - Install an air source heat pump in the rear garden, and erection of front porch extension with rendered finish and pitched roof. – Granted
- j. DC/23/04460 Gardeners Cottage Thorne Court Shimpling Road Shimpling Bury St Edmunds Suffolk IP30 0J - Application for works to Tree subject to Tree Preservation Order WS280/A1 - Reduce overall crown of 1 x Ash tree (T1) by 4m to reduce dominance of the tree and prevent branch failure - Granted

Planning Applications:  
None

<b>18</b>	<b>COVID Emergency Fund</b>	To receive and agree any applications from the Emergencies Fund: <ul style="list-style-type: none"> <li>• None</li> </ul>	2 mins
<b>19</b>	<b>SID</b>	To receive an update on the maintenance contract	5 mins
<b>20</b>	<b>Village Hall Lease</b>	To receive an update and quotation for getting the lease renewed for the Village Hall	5 mins
<b>21</b>	<b>Projects</b>	To discuss a list of projects that the PC may like to do potentially, if funding was available	5 mins
<b>22</b>	<b>Flooding</b>	To discuss flooding on Slough Hill	5 mins
<b>23</b>	<b>Footpath</b>	To discuss the trimming back of nettles in Nigels way footpath	5 mins

24	<b>Bench</b>	To discuss the quotations for relocation of the bench on the Village Green	5 mins
25	<b>Insurance</b>	To receive quotations for the insurance renewal and decide on which policy to go ahead with	5 mins
26	<b>Correspondence received</b>	<ul style="list-style-type: none"> <li>None</li> </ul>	2 mins
27	<b>Urgent items to be brought to the attention of the Council</b>	<p>To consider any items not already within the agenda, or any items received after publication of the Agenda and before the date of meeting.</p> <p><i>Please note: The Parish Council are unable to make any formal recommendations or decisions, or to approve any expenditure on items raised under this item, unless failure to do so could result in placing persons or property at risk of injury or damage. In such circumstances they may exercise emergency powers to conclude a recommendation and action.</i></p>	5 mins
			<b>Total 149 mins</b>

**Natasha Byford**  
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### Filming

*The Council, members of the public and the press may record, film, photograph or broadcast the meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed in such a way should advise the Clerk who will instruct that they are not included in the recordings.*

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*Please note that this meeting could be recorded for the purpose of creating accurate minutes. If recorded, the recording will be destroyed after the meeting minutes have been approved in the following meeting.*

### Commonly used Acronyms

Acronym	Meaning
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
BDC	Babergh District Council
CAS	Community Association Suffolk
PC	Parish Council
PCSO	Police Community Support Officer
GDPR	General Data Protection Regulations
SID	Speed Indication Display
LPA	Local Planning Authority (BDC)
LGA	Local Government Act