

Shimpling Parish Council

Agenda for Parish Council Meeting

Monday 15th May 2023 at 8:00pm

You are invited to attend a meeting of Shimpling Parish Council at 8:00pm at Shimpling Village Hall on Monday 15th May 2023

Members are summoned to this meeting. Press and Public are invited to attend.[2](#)

The Council, members of the public and the press may record, film, photograph or broadcast the meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed in such a way should advise the Clerk who will instruct that they are not included in the recordings.

Anyone (including Councillors) wishing to record, film, photograph or broadcast the proceedings is expected to make their intentions known to the Clerk before the start of the meeting so that the Clerk can determine whether there is anyone who does not wish to be filmed etc in such a way in accordance with the above provision.

Members are summoned to attend the Meeting above to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

1	Absence	To receive and accept any apologies for absence	1 min
2	Declaration of Members' Interest(s):	<ul style="list-style-type: none">• To receive disclosure of pecuniary and non-pecuniary interest(s) including gifts of hospitality in excess of £25• To consider requests for dispensation for the agenda item(s) under discussion	2 mins
3	Public Participation Session	<i>This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (5 minutes per person) unless extended with the prior permission of the Chair. Members of the public are reminded that the Council may not by law discuss or make any decisions on any matter which is not included on the present agenda. Issues outside the scope of the current agenda may be raised with the Council and where appropriate, it can be considered for the agenda of a future meeting. Whilst the Chair and Clerk prepare the meeting agendas together, the Clerk has the final discretion in law as to what is contained on the agenda for a meeting.</i>	15 mins
4	Minutes of Meeting	To Approve the minutes of the Parish Council meeting held on Monday 27 th March 2023	2 mins
5	Chair's Report	To receive a report from the Chair of the Parish Council	2 mins
6	District Councillors Report	To receive the District Councillors report	5 mins
7	County Councillors Report	To receive the County Councillors report	5 mins

8	Crime Report	To receive an update on crime issues	2 mins
9	Village Hall	a) To receive an update from representatives on the Village Hall Committee b) To receive an update on fire doors and gazebo weights c) To receive quotations for the new doors d) To receive an update on solar panels	15 mins
10	Responsible Finance Officers Report	a. To receive and approve bi-monthly Financial Report and Cashbook statements and all related documents, to approve the bank reconciliation(s) and bank statements to date b. To acknowledge payments made outside meeting: <ul style="list-style-type: none"> • Zen Internet (16 Mar-15 April) £38.99 (LGA 1972, s.111) • Zen Internet (16 April-15 May) £38.99 (LGA 1972, s.111) • Queens Canopy Plaque £65.99 (Open Spaces Act 1906, ss9-10) • Dropbox £95.88 (LGA 1972, s.111) • Village Hall Rates £14.93 (LGA 1972, s133) • ICO payment £35.00 (LGA 1972, s.111) • Scribe Accounting Software £185.76 (LGA 1972, s.111) • Football Goal (Sovereign) £5366.44 (LGA 1976, s19) • SALC Membership Subscription 23/24 £209.49 (LGA 1972, s.111) • Zoom subscription (pd to Clerk) £71.94 (LGA 1972, s.111) • Gazebo Weights £295.64 (LGA 1972, s133) c. Payments needing approval: <ul style="list-style-type: none"> • Clerk's Net salary after Tax £565.32 • HMRC Tax payment £141.20 • Clerk's expenses (Fuel) £17.10 LGA 1972 s. 111 (ancillary Powers) • Babergh DC Dog Bin Emptying £111.67 (Litter Act 1983, ss5-6) • SALC Internal Audit £255.60 (LGA 1972, s.111) d. The Council have received money from bank interest £14.13 and £18.44. Also received the tax return of £1,322.18. Recycling credit of £177.49. Received £3,000 from Cllr Kemp for the second SID. We have received £5632.50 for the first instalment of the precept. We received £750.00 CIL money.	10 mins

11	Clerks Report	Summary of progress: To consider Clerks report, timesheet and approve payment	5 mins
12	Storyboard	To receive and discuss quotations to create a Shimpling storyboard for the Village	5 mins
13	Planning	<p>Planning Decisions:</p> <ul style="list-style-type: none"> a. AP/22/00010 Land Opposite To Stone Cottages, Bury Road, Shimpling, Suffolk - Appeal - Application for a Lawful Development Certificate for an Existing Use or Operation or activity including those in breach of a planning condition. Town and Country Planning Act 1990: Section 191 as amended by section 10 of the Planning and Compensation Act 1991. Town and Country Planning (General Management Procedure) (England) Order 2015 - Conversion and use of former second world war building as a dwellinghouse – Appeal in progress b. AP/22/00071 - Aveley House Aveley Lane Shimpling Part In The Parish Of Alpheton IP29 4HB - Planning Application - Erection of 1No detached holiday let. – Appeal in progress c. DC/22/06142 - The Hermitage, Bury Road, Shimpling, IP30 0JL - Planning Application. Erection of stables and two-storey outbuilding. Refurbishment of existing outbuilding. Stationing of temporary outbuilding for storage. Additional detail as per Design Access and Heritage Statement – Awaiting Decision d. DC/22/06143 - The Hermitage, Bury Road, Shimpling, IP30 0JL - Application for Listed Building Consent - Erection of stables and two-storey outbuilding. Refurbishment of existing outbuilding. Stationing of temporary outbuilding for storage. Additional detail as per Design Access and Heritage Statement. – Awaiting Decision e. DC/23/00095 - Laburinthos Cottage Bury Road Shimpling (part In The Parish Of Alpheton) Bury St Edmunds Suffolk IP30 0JJ - Full Application - Erection of detached annex for family members (following demolition of outbuilding/s) - Withdrawn f. DC/23/00950 - Mount Farm Vineyard, Mount Farm, Blooms Hall Lane, Shimpling CO10 9BY - Application to determine if Prior Approval is required for Proposed Erection of a Building for Agricultural Use. Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2, Part 6 - Erection of new machinery and garage building – Decided g. DC/23/00944 - Cherry Trees, Old Rectory Lane, Shimpling, Bury St Edmunds Suffolk IP29 4HG - Householder 	5 mins

Application - Conversion of garage to additional living accommodation; Raising pitch of roof and gable extensions including construction of rear dormer extension in conjunction loft conversion – Awaiting decision

h. DC/23/01448 - Mount Farm Vineyard, Mount Farm, Blooms Hall Lane, Shimpling CO10 9BY - Discharge of Conditions Application for DC/22/06130 - Condition 2 (Contamination) – Granted with conditions

i. DC/23/01751 - Coppins House Blooms Hall Lane Stanstead Sudbury Suffolk CO10 9AY- Householder Application - Erection of a detached garage block and first floor annexe - Awaiting decision

Planning Applications:

j. DC/23/02104 - Giffords Hall, Hartest Hill, Shimpling, Bury St Edmunds Suffolk IP29 4EX - Listed Building Consent - Conversion of existing garage to ancillary accommodation, replacement roof and new glazed frames to existing conservatory, and internal alterations

k. DC/23/02103 - Giffords Hall, Hartest Hill, Shimpling, Bury St Edmunds Suffolk IP29 4EX - Householder Application - Conversion of existing garage to ancillary accommodation, replacement roof and new glazed frames to existing conservatory (amended scheme to DC/22/00672)

14	COVID Emergency Fund	To receive and agree any applications from the Emergencies Fund: <ul style="list-style-type: none"> VHC regarding Coronation mugs – Invoice of £118.80 inc VAT to be settled 	5 mins
15	SID	To receive an update on the second SID and agree which SID to go ahead and purchase	5 mins
16	AGAR and Audit	<p>a) To approve and sign off the Annual Governance Statement (Section 1 of AGAR)</p> <p>b) To approve and sign off the Accounting Statements (Section 2 of AGAR) with variances explanation</p> <p>c) Sign certificate of exemption</p> <p>d) To review the 2022-2023 Internal Audit Report</p> <p>e) To review the Audit Action Plan 2023</p>	5 mins
17	Village Hall Lease	To receive an update and quotation for getting the lease renewed for the Village Hall	5 mins
18	Projects	To discuss a list of projects that the PC may like to do potentially, if funding was available	10 mins
19	Bus Service	To discuss Vertas plans for bus links	5 mins
20	Communication Channels	To receive an update from the working party	10 mins

21	Local Plan	To update regarding correspondence on the JLP	5 mins
22	Neighbourhood Plan	To receive an update from the working party and discuss whether or not to go ahead with a Shimpling neighbourhood plan	15 mins
23	Correspondence received	<ul style="list-style-type: none"> None 	2 mins
24	Urgent items to be brought to the attention of the Council	<p>To consider any items not already within the agenda, or any items received after publication of the Agenda and before the date of meeting.</p> <p><i>Please note: The Parish Council are unable to make any formal recommendations or decisions, or to approve any expenditure on items raised under this item, unless failure to do so could result in placing persons or property at risk of injury or damage. In such circumstances they may exercise emergency powers to conclude a recommendation and action.</i></p>	5 mins
			Total 156 mins

Natasha Byford
Clerk to Shimpling Parish Council
shimplingpc@gmail.com
07940 223200

Filming

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Please note that this meeting could be recorded for the purpose of creating accurate minutes. If recorded, the recording will be destroyed after the meeting minutes have been approved in the following meeting.

Commonly used Acronyms

Acronym	Meaning
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
BDC	Babergh District Council
CAS	Community Association Suffolk
PC	Parish Council
PCSO	Police Community Support Officer
GDPR	General Data Protection Regulations
SID	Speed Indication Display
LPA	Local Planning Authority (BDC)
LGA	Local Government Act